

Grow your mind. Enrich your life. Stay connected.

**Lapeer District Library
Special Meeting of September 7, 2017
Metamora Branch Library
Minutes**

17R.08.01 CALL TO ORDER: Mr. Valle Vice-chairperson, called the meeting to order at 4:39 p.m.

17R.08.02 ROLL CALL:

Glenn Alverson	City of Lapeer	12/31/2018	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Kim Hill	County (Hadley Township)	12/31/2019	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Excused
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2017	Present
Janet Watz	Mayfield Township	12/31/2017	Excused

Quorum is 4. There are 5 Board members present.

Also present: Melissa Malcolm, LDL Director; Pat Presby, Recorder

17R.08.03 ADDITIONS/DELETIONS/APPROVAL OF AGENDA: Mrs. Rykhus moved to approve the agenda as printed. Seconded by Mr. Alverson. Motion carried.

17R.08.04 PUBLIC COMMENTS: None

17R.08.05 UNFINISHED BUSINESS:

1. Building Project – Ms. Malcolm submitted notes on items b though f
 - a. Capital campaign/fund raising
Ms. Malcolm reported small grants might be available. She also reported that LCCF would put LDL money in a rolling fund to be used for the building. Small informal fundraising could take place in the form of pledges. Once the bond for the building passes, additional fundraising could be done in the form of bricks, furniture, public art, etc.
 - b. Specific program spaces and how they will work within the new facility
FLC working contract—FLC submitted a letter to the LDL board expressing their concerns about the lease agreement given to them by LDL. The Board agreed that the partnership of FLC and LDL will continue

whether or not the FLC occupies space in the new facility. Storage space would be offered to FLC if they choose to stay in their present building.. If FLC does not choose to have space, the size of the building could be smaller. It was suggested that Mrs. Watz, president of the LDL Board, speak directly to FLC's board.

- c. Bond work/committee
marketing plan - Alex Petrie will present an update to the marketing plan on Sept. 21.
suggested co-chairs - Honorary chairs need to be named as well as co-chairs. No one has been specifically asked yet. This needs to be done soon.
members (from interviews and others) – It has been recommended that the committee members should not be chosen by the LDL Board, but suggestions could be given.
- d. Community input /involvement
plan for community presentations - Community presentations and meetings are scheduled for late September /early October. Part of the presentation will be slides showing other libraries that have similar demographics of LDL.
board and staff informational campaign—Patrick Sweeny of EveryLibrary will lead the staff through power mapping via Google Hangout on September 22. Informational brochures have been given to each township board office except Oregon township. More brochures are slated to be distributed at the library's booth on Senior Celebration Day. The board discussed several reminders: capturing the absentee vote, submitting specific and clear ballot language in May, and intense focusing 45 days before the August bond vote.
- e. Bond counsel -The new bond attorney is John Kamnis from Foster Swift.
- f. building committee - circulation needs/flow (not set yet)
There was discussion about showing a floor plan, schematic drawing, or anything visual to the public before the bond vote. It was pointed out that emphasis should be on programs and areas and what people could achieve and do in those spaces rather than naming designating spaces (i.e. coffee shop, production studio) which can trigger pre-conceived notions in a person's mind. Pictures of Hastings Public Library are in Google drive. Ms. Malcolm discussed the lessons the Hasting's director learned from their library design experience as food for thought for LDL's building design.
- g. Key topics for next meeting -
 1. Specific suggestions for member, co-chairs, and honorary chairs.
 2. Per John Chrastka's organization model, information generated from

the informal board meeting of September 5 regarding groups and organizations and the best contact person for the group needs to be submitted for a comprehensive spread sheet. This information will be compiled and fleshed out as appropriate.

17R.o8.o6 NEW BUSINESS: None

17R.o8.o7 PUBLIC COMMENTS: None

17R.o8.o8 ADJOURNMENT—Mr. Alverson moved to adjourn. Seconded by Mrs. Hill. Motion carried. Meeting adjourned at 5:50 p.m.

**Regular Meeting:
Marguerite deAngeli Branch Library
September 21, 2017
Finance Committee 1 p.m.
Full Board 2 p.m.**

**Special Meeting:
Metamora Branch Library
October 5, 2017
4:30 p.m.**