

The Lapeer District Library will be the community's destination for resources, education, technology and connections.

**Lapeer District Library
Regular Meeting of May 17, 2018
Marguerite deAngeli Branch Library
Minutes**

18R.05.01 CALL TO ORDER: Mrs. Watz, Chairperson, called the meeting to order at 2:00 p.m.

18R.05.02 ROLL CALL:

	City of Lapeer	12/31/2018	Vacant
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Kim Hill	County (Hadley Township)	12/31/2019	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Present
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 6 Board members present.

Also present are Melissa Malcolm, Lapeer District Library (LDL) Director; Yvonne Brown, LDL Assistant Director for Technical Services; Dyle Henning, County Commissioner; and Pat Presby, Recorder.

18R.05.03 PUBLIC COMMENTS: Dyle Henning gave his report at this time because of his schedule. Senior millage renewal will be on the ballot on August 7th. Of the seven county commissioners, only two are opposed in the coming election. A new CEO for Community Mental Health has been appointed. He is beginning the process of shifting away from contracted services to hiring local people and giving benefits to curtail staff turnover. Hazardous Waste Clean Sweep will be in the fall. Date to be announced.

18R.05.04 ADDITIONS/DELETIONS/APPROVAL OF AGENDA: Mrs. Rykhus moved to accept the agenda as printed (with interruption of the agenda when the auditor comes to give his report). Seconded by Mr. Phillips. Motion carried.

18R.05.05 CONSENT AGENDA: Mr. Valle moved to approve the consent agenda.

Seconded by Ms. Hill. Motion carried.

BOARD REPORTS:

18R.05.06 Treasurer: Mrs. Babb moved to pay checks #12234-12273 from General Checking for the amount of \$50,118.54, bill pay #GC1635-GC1666 from General Checking-Online Bill Pay for the amount of \$16,066.35 and bill pay #PC1258-PC1270 from Payroll Checking-Online Bill Pay for the amount of \$79,356.46 for a grand total of \$145,541.35. Seconded by Mr. Valle. Motion carried.

Committee Reports:

18R.05.07 1. Finance: No report.

18R.05.08 2. Facilities: Did not meet. No report.

18R.05.09 3. Advocacy: A written report was submitted. Not all projects have been completed. The Spring Expo went well; the dog, Cowboy, was a big draw. Information and free books were given out.

Monitoring of each Little Free Library is done by the entity where it is located and registered. LDL's Facilities Manager will install them and then they are cared for by whomever the entity assigns. That person can arrange to get books from the Friends of the Library.

18R.05.10 4. Personnel: Did not meet.

Special Meeting Reports:

18R.05.11 1. Bond work/community involvement:
No response yet from a community member who was approached to be the third honorary chair of the Vote Yes Committee.

18R.05.12 2. Sign for property:
LDL's Facilities Manager has contacted the company that is rebuilding the yard sign at deAngeli to build and place the sign.

18R.05.13 **LAPEER COUNTY REPORT:** (Mr. Henning gave his report during public comments time.)

UNFINISHED BUSINESS:

18R.05.14 1. Burnside Township status- The Township Board withdrew their

resolution to break ties with LDL as it is not legally possible to do so.

18R.05.15 2. Board vacancy: Nothing in place at this time.

NEW BUSINESS: (deviation of agenda in order of presentation)

18R.05.16 1. Audit presentation by King & King—Written report was submitted. Highlights included showing how the district is in a healthy financial position with a fund balance available to use; explaining the significance of the figures in regard to accrual basis; and the need to amend the budget to take care of a special spending event (to show board approval for it). Approval of the report is needed before King & King can submit the audit. Supplement reports can be given by the auditors in future years to alert the board to any changes in the financial picture.

18R.05.17 2. Meeting times—Discussion regarding changing the board’s meeting times was held. Each board member was polled. Mrs. Babb moved to have board meetings on the first and third Thursdays of the month at 5:30 p.m. at the Metamora Branch Library on a trial basis until December 31, 2018. Seconded by Mr. Phillips. Motion carried.

18R.05.18 3. Review of acceptable use policy—Copies of the current Internet Acceptable Use Policy with suggested deletions were given to the board for their perusal and possible revision. (The last revision was on 5/16/2013.) After looking this policy over, LDL’s lawyer will probably send a template of Internet Acceptable Use Policy for further consideration.

STAFF REPORTS:

18R.05.19 Assistant Director for Technical Services—Written report submitted

18R.05.20 Director’s Report—Written report submitted.

COMMUNICATIONS:

18R.05.21 Lapeer Area Chamber of Commerce Business Connections, (via e-mail)

18R.05.22 Lapeer Area Chamber of Commerce solicitation for sponsorship for fireworks

18R.05.23 Lapeer Area Chamber of Commerce evaluation of Spring Expo

- 18R.05.24 BOARD COMMENTS OR REQUESTS FOR INFORMATION:** None.
- 18R.05.25 MMLC REPORT:** None.
- 18R.05.26 PUBLIC COMMENTS:** None.
- 18R.05.27 ADJOURNMENT:** Mrs. Rykhus moved to adjourn. Seconded by Mr. Phillips. Motion carried. Meeting adjourned at 4:07 p.m.

**Special Meeting:
Metamora Branch Library
June 7, 2018
5:30 pm**

**Regular Meeting:
Metamora Branch Library
June 21, 2018
Finance Committee 5:00 pm
Full Board 5:30 pm**